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foothill community built on California's rich gold rush history.*



City Manager's Report
January 10, 2023 City Council Meeting
Prepared by: Candace Bernardi, City Treasurer/Accountant
Item #: 7.3

Subject: Approve the Payroll Register as presented.

Purpose: To authorize payment to the City's employees for employment services.

Strategic Plan Strategy: Fiscal Stability/Sustainability: Strategy No. 6-Meet Financial Commitments and Reporting Requirements.

Background: The City pays its employees on a bi-weekly basis. The results of each payroll are presented to the City Council for approval approximately every two weeks.

Discussion: The payroll register for the Pay Period 11 is for payroll dates 11/12/22 through 11/25/22. The checks were issued on 12/1/22; beginning with check number 61524 through ending check number 61556 to pay employees for employment services.

Options:

1. Approve the payroll register as presented.
2. Direct staff to take other actions.

Environmental: Tonight's action is not applicable.

Cost: The payroll register dated December 1, 2022 totals \$357,018.17.

Budget Impact: The \$357,018.17 in total authorized expenditures fall within the amounts of the operating and capital improvement program budgets that were adopted by the City Council.

Recommendation: Approve the payroll register as presented.

M. Cleve Morris

M. Cleve Morris, City Manager

Candace Bernardi

**Candace Bernardi, City Treasurer/
Accountant**